



St Joseph's Primary School Kangaroo Point

Enrolment Policy

Approved: August 2018

St Joseph's Primary School belongs to large system of Catholic Parish schools of the Archdiocese of Brisbane and is administered under the auspices of Catholic Education, Brisbane. The School's main priority is to service the Primary education needs of Catholic families who reside in Kangaroo Point and East Brisbane Areas.

An Application for Enrolment at St Joseph's School must have:

1. All details completed on the online Application for Enrolment.
2. Accompanying copies of:
 - Birth Certificate (Only the standard Birth Certificate can be used to prove identity, not the commemorative certificate.)
 - Catholic Baptism Certificate (plus Eucharist & Confirmation) if applicable.
 - Current School Report for children enrolling in Years 1 – 6.
 - Letters/reports from Specialists or Therapists, if applicable.
 - Copies of Visas, if applicable.

Guidelines for Implementation:

1. The child is a baptised Catholic whose family can demonstrate involvement in the life, worship and service of the Parish with a preference for those who have siblings already enrolled.
2. The child is a baptised Catholic whose family resides in the Parish and whose family is committed to and guided by the values of the Gospel and the traditions of the Catholic Church.
3. The child is a baptised Catholic whose family can demonstrate involvement in the life, worship and service of a Parish
4. The child, though not baptised as a Catholic, belongs to a family that can demonstrate some meaningful relationship with a Christian tradition and is committed to and guided by the values of the Gospel and accepting of the traditions of the Catholic community.
5. The child though not baptised in any recognised Christian faith, who together with the family agrees to fully participate in all facets of school life, including the religious education program and the religious life of the school.
6. **When the number of Catholic applicants exceeds the places available in the school, the following criteria will be considered:**
 - Catholic Church and faith commitment (e.g. practice, sacramental program; parish involvement)
 - Commitment to Catholic Education

- Proximity to the school

The enrolment of students requiring significant educational adjustments is the concern of the whole school as a community within the Church. The Enrolment Application and Support Procedures for Students requiring Significant Educational Adjustments encourage all participants in the education process to share as partners the responsibility for successful outcomes for all students. The partners in the educational process are parents, students, teachers, school leadership, inclusive education staff and Brisbane Catholic Education representatives. The process seeks to reveal and clarify the characteristics of the learner and to assess the adjustments for accessing the learning and the implications of these for the school, the family and the student. Further details regarding this process are available from the school office.

Children enrolling are to meet the necessary age requirements for entry for each year level:

- *Preparatory*: Children must turn four by 30 June the year prior to commencing Prep. The option for early or delayed entry to Prep may be considered in specific circumstances and where it is in a child's best educational interests.
- *Year 1*: Children must turn five by 30 June the year prior to commencing Year 1.
- *Years 2-6*: Children will be placed in age appropriate classes.

All families applying for enrolment are required for an interview with the Principal or Assistant Principal Religious Education prior to a decision on acceptance into the school being made.

Enrolment at St Joseph's School is at the discretion of the Principal.