

St Joseph's KP Collective Committee Meeting Minutes

Date: 15th November 2022

Present:

Nicole Cole, Bianca Murphy, Rachael Reaves Emma Davies, Kathleen Whybird, Johanna Jacobs, Michaela O'Loan, Natalie Kerr, Nerida Zammit, Paige Browning, Brooke Massy

Apologies:

<u>Agenda</u>	<u>Information</u>	Decisions / Actions / Due
		/ Responsible Person
Agenda Review of St Joseph's KP Collective Charter – Draft	Information The document is straight forward, clear, and easy to understand The collective is comfortable with 8 people required to attend the AGM meeting in February Questions or decisions which arise will be resolved with a majority vote Discussion of purchases above \$200 requiring prior approval. This is a BCE directive figure imposed. The \$200 amount is for last minute/emergency purchases. All purchases should be made in consultation with the committee or sub-committee. Discussion around volunteers making the commitment to their committees	•
	and sub-committees. - Suggestion - It would be good to add to formal documentation that if someone was unable to volunteer, they should find a replacement - Ensure that there are enough members on each sub-committee - Add into the Collective Charter Draft - Commitment to work collaboratively to share knowledge and support all committee members - Finalise the Collective Charter Document	Nicole Cole Rachael Reaves

Model 4 Finance Transition

- P&F documents have been audited
- Intention to raise motion to officially move the collective away from the previous P&F model used and move towards model 4/KP Collective. This will include a separate trading account within the school's finance. Mel will do the accounting and the finance. St Joseph administration will not be able to touch the finances without permission from the collective.
- Motion raised by Jen Arhanic and seconded by Natalie Kerr.
- Halloween 2021 disco finalised during the auditing process
- Summer Disco funds will move to the KP Collective accounts
- Jen and Brock have previously been 'go to people' for purchases to support the school. No expenditure has come out of the budget in 2022 to fund anything school related.
- Initial Lit will roll out in 2023 and MiniLit roll out will begin in 2024.
 Will the collective support the purchase of readers for the classroom over the coming 3 years?
 This is approximately \$10000 a year.
 The InitialLit resources can only be accessible in the classroom.
- Bianca explained the 'decodable readers' to be purchased
- In addition to this, would the KP Collective still fund the purchase of library resources in addition to the InitialLit readers?
- lists key P&F purchases
- The playground is audited every term for compliance. The school took out a loan for the playground, but the P&F contributed
- P&F and KP Collective will only fund resources and experiences that directly impact students
- Budget cuts due to Gonski model

Nicole Cole

KP Collective and Nic Cole - ongoing

	- KP Collective forecast future events	
	and fundraisers	
	- Nic puts forward a prioritised 'wish	
	list' for the school to the P&F – now	
	KP Collective	
	- KP Collective chooses key fundraising	
	events. Previous successful events	
	include Fashion in the Garden	
	- Previously, every year level	
	contributed an event eg 'Tech Lunch'	
	- Motion forwarded to support the	
	purchase of MiniLit readers by Jen	
	Arhanic, seconded by Natalie Kerr	
	and all other committee members	
	- The freezer in the P&F space has	
	stopped working	
	- A chest freezer and a catering fridge	
	to be purchased for the P&F space	
	- Reach out to the community for any	KP Collective committee
	connections to support the purchase	members to reach out to
	of fridge and freezer	parents via Facebook
	- Purchase of the fridge and freezer	pages before the end of
	motioned by Michaela O'Loan and	the 2022 school year
	seconded by Natalie Kerr	
	- Business directory	
	- Encourage parent reps to join the KP	
	Collective meeting at the beginning	
	of the year	
	- KP Collective email address eg.	
	STJKPCollective@bne.catholic.edu.au	Nicole Cole to contact BCE
	- Any school event with children	
	present will be a no-alcohol event	
	- 'Service Team' to ensure that	
	struggling families do not miss out	Service Team
	on events such as tech lunches	
	- Past pupil artists/connections to	
	create indigenous art?	
	- Parent bricks/stars for purchase	
	- AGM meeting February 7 th	
	,	
Fundraising and	- Technology lunches – Pizza and sushi	Each grade level's parent
Community	meal deals. Eg pizza, ice block and	rep with class parents
Event Brainstorm	juice	
and Scheduling	Each grade level are responsible for a	
2.74 20112441111B	tech lunch	
	Term 1 – Year 6 and Year 5	
	Term 2 – Year 4 and Year 3	
	Territz – rear 4 anu rear 3	

-	Term 3 – Year 2 and Year 1 Term 4 – Prep Welcome Disco February 10 th 6pm- 8pm End of year Celebration Disco November 3 rd 6pm-8pm Spring Soiree 9 th September Walk-a-thon 2 nd June Entertainment Book – to be considered	
-	Trivia night – BYO food and drink location and details to be confirmed - 19 th May	Kathleen Whybird to lead
-	Every time an event is put through QKR! to add 'Donation' option	Sabrina Hawe